| FOR BOARD USE ONLY |
| --- |
| Initials of Reviewer |  |
| Application Fee \* | $15.00 |
| EIT Serial Number |  |

### txseal Texas Board of Professional Engineers

### 1917 S Interstate 35 South, Austin, Texas 78741-3702

### (512) 440-7723 / FAX (512) 442-1414info@engineers.texas.gov

# APPLICATION FOR ENGINEER-IN-TRAINING CERTIFICATION

**\* Are you a military service member, military spouse, or military veteran?** [ ]  **Yes** [ ]  **No**

If you answered yes, you may qualify for a fee exemption. To qualify for this exemption, you will need to provide verification. Refer to <http://engineers.texas.gov/military.html>

Please complete the form below. You must have completed a four-year engineering or related science degree program approved by the Board and passed the Fundamentals of Engineering (FE) examination to qualify for certification.

Social Security Number: Click here to enter text.

Date of Birth: Click here to enter text.

Full Legal Name: Click here to enter text.

Mailing Address: Click here to enter text.

Address 2: Click here to enter text.

City, State, Zip: Click here to enter text.

Please Note: Your EIT certificate will be mailed to this address.

Home Phone Number: Click here to enter text.

Business Phone Number: Click here to enter text.

Email Address: Click here to enter text.

Engineering Degree(s) Held: Click here to enter text.

College/University: Click here to enter text.

Date(s) Received: Click here to enter text.

Where and when did you pass the FE Examination? Click here to enter text.

Place: Click here to enter text.

Date (Month/Year): Click here to enter text.

## DOCUMENTATION CHECK LIST:

**Required Documentation**

[ ]  Completed EIT Application

[ ]  $15.00 Application fee - Check or money order made payable to “TBPE”.

[ ]  Official Transcript - For the highest degree obtained. Must be mailed or emailed directly from the university to TBPE.

**Optional Documentation**

[ ]  Copy of transcript from any institution which you obtained 15 credit hours or more. Unofficial is acceptable.

[ ]  Copy of transcript/marksheets & degree confirmation. If you have multiple degrees.

[ ]  Verification of Licensure/Examination - No verification of exams is required for NCEES Computer Based Testing.

[ ]  Evaluation - If your highest degree is from a foreign institution and not accredited through the Washington Accord or ABET. Refer to: <http://engineers.texas.gov/lic_eval_toefl.htm>

[ ]  Military Exemption Documentation - Refer to <http://engineers.texas.gov/military.html>

Please note if you are a student who has passed the FE exam but has not yet graduated, do not apply for your EIT certification until you have graduated, and your degree has been conferred.