

# TBPELS Complaint Form

## Instructions:

Please fill out this form. Then print out this complaint and remit it to us via our contact information as noted below. (Note: This form may be reproduced or followed explicitly as a guide.)

## Mailing Address:

Texas Board of Professional Engineers and Land Surveyors  
1917 S. Interstate 35  
Austin, TX 78741  
Fax: 512-440-5715  
Email: [complaints@pels.texas.gov](mailto:complaints@pels.texas.gov)

## Complaints Against Unlicensed Individuals

Complaints against businesses or governmental entities, or unlicensed individuals, should be submitted in writing not on the complaint form. Please fill out the form as completely as possible and include copies of drawings, contracts, letters, photographs, reports or any other documents that support your complaint. Completed complaint forms and supporting documentation must be mailed to the board rather than e-mailed. The physical address is in the paragraph above.

## COMPLAINT

Date:

Attention Executive Director

Re: Complaint against:

Texas Engineering Practice Act or Professional Land Surveying Practice Act.(Chapter 1001, Texas Occupations Code)

1. I,  
currently residing at,  
in the city of,  
hereby submit the following complaint for consideration of disciplinary action by the Board in accordance with Sections 1001.252, 1001.253, 1001.451, and 1001.452 of the Texas Engineering Practice Act, Professional Land Surveying Practices Act, and/or the Board Rules of Practice and Procedure. I am personally familiar with the facts and circumstances hereinafter presented and the impropriety of this matter suggests gross negligence, incompetency, or misconduct in the practice of professional engineering or land surveying. Because this matter affects the public's health, safety and welfare, I am filing this complaint against the above-cited professional engineer or land surveyor believing that the license holder's activities and conduct may be in violation of the law or Board rules. I understand that the cited license holder will be furnished a copy of this complaint for the purpose of a response/rebuttal.

2. It is my contention that the cited license holder should be held accountable to the public through the authority of the Board for the following conduct, the details of which I am providing to show reasonable cause why the Board should investigate and act:

**When typing in the box below, please ensure that all text is visible in the printed copy. If you need additional room, please use the box on the next page.**

2. Continued (optional use if needed)

3. I also offer in evidence as Exhibits A through \_\_\_\_\_, attached hereto, the following listed supportive documents for the Board's consideration in evaluating this complaint:

A.

B.

C.

D.

E.

4. Below I have listed the names, business addresses and telephone numbers of all other persons who have a direct interest or possess pertinent information in this matter, and whose testimony should be considered by the Board in determining its final disposition of this matter:

A. Name:  
Telephone:  
Business Address:

B. Name:  
Telephone:  
Business Address:

C. Name:  
Telephone:  
Business Address:

D. Name:  
Telephone:  
Business Address:

E. Name:  
Telephone:  
Business Address:

5. (Optional)

Based on the foregoing, the cited license holder's conduct appears to be in conflict with the following section of the law and/or rule of the Board:

6. Therefore, I respectfully request that the Board accept this complaint as a matter within its jurisdiction and responsibility, as it bears on the right and privilege of the cited license holder to maintain their professional license in Texas.

Signature of Complainant:

Email Address:

Contact Phone Number: